

20 August 2023

Dear Parents/Guardians,

I hope that you have all had a wonderful summer break and that your child is excited to start the new academic year and the challenge and opportunity that brings with it.

We wrote to you at the end of last term with a few updates regarding the new school day. I have repeated this information below for ease of reference.

Start of Term and Punctuality

The new academic year will start on Sunday 27th August. *(Parents of Nursery children would have already received an email regarding the staggered start days for Nursery)*. Students are expected to be in school and ready to learn by 7.30am. Please note that this year's start and end time is earlier than the previous school day so please make arrangements with drivers and transport for this earlier start.

The front gate opens at 7am and the side gate at 7:10. During the first week the children will go straight to their classrooms when they arrive, from the second week they will wait in the sports hall (while it is hot)/ playground before going into class at 7:20.

Start of Day for all children:	7:30 am
End of Day for Nursery children	12:00 pm
End of Day for Reception to Year 6 children	14:10pm

Uniform, PE Kit and Equipment

Please do refer to the school website for clarity regarding school uniform. [Uniform | Park House English School \(parkhouseschool.com\)](https://www.parkhouseschool.com/uniform)

As has already been communicated, when purchasing a new uniform and PE kit, please do pay particular attention to the requirements regarding shoes (**black footwear**) and no trolly bags.

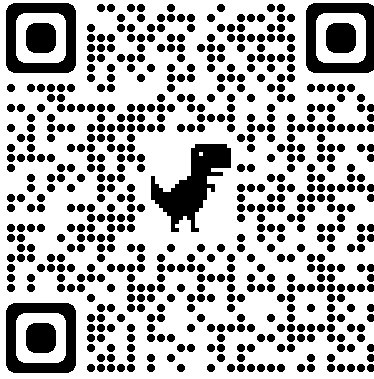
Timetables will be given to the children in the first week and posted on your child's TEAMS page.

For any class queries, please kindly contact your child's class teacher:
firstname.surname@parkhouseschool.com

For absences, please contact absence@parkhouseschool.com before 8am, every day your child is absent.

For general queries, please kindly contact primaryadmin@parkhouseschool.com

Please follow the QR code below for the new primary school handbook. It is new and we welcome feedback, if you feel anything is missing please do let Mrs Hilton know and she will edit it.



Kind Regards,

Mrs Natasha Hilton
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